

Registration 101 – Frequently Asked Questions May 2023

Course Registration FAQs	
How do we know what the core requirements are for my degree? (i.e. Biological Sciences)	You can check out the First Year Degree Guide to see what you need to register in your first year. In your upper years, you can check out Academic Requirements to see what the required courses are.
How many courses do we usually register for the first semester? What is the recommended course load?	Typically, students will follow a 5 courses per fall/winter semester scheme to qualify as a full-time student. However, students may opt to take a lighter course load and fewer classes. It is recommended that you speak with your faculty advisor to discuss degree progression and student status.
Where and how do I check when a course is offered?	Typically you can ask your faculty advisor - search for the course in your schedule builder or simply google the course and the department site will show you which term the course is typically offered in.
Are you able to remove courses from your shopping cart right now before you have started and not have to pay a withdrawal fee?	Yes, you can edit your shopping cart for sure 😊. Be sure to check the Academic Calendar for the last day to register in classes. Any courses dropped after the deadline will have a financial penalty and a “W” on your transcript.
Can you take 300/400 level courses in the 1st year?	We love your enthusiasm, but no. As a first year you must take your 200-level courses. You can take 300/400 levels in your upper years as open options.
Does validating my courses reserve me a seat? Does it matter how early or late I do it if it is before my registration time?	No, it does not – you do need to be fully registered in a course to reserve your spot in it.
How do we enroll for winter classes if we need to complete fall classes first? Since the guide says that we need to enroll for both fall/winter classes together.	I encourage you to complete Fall registration first and then your winter registration 😊. You will do both when at your Enrolment Start Time begins.
How do you know if you have a block week class? Does everyone attend block week?	Not everyone needs a block week course. You can enrol in a block week course using advanced search features in schedule builder and course search tool. I recommend connecting with an advisor if you want to learn more about block week courses. Here is valuable information about block week on our website .
If I've built a schedule with schedule builder, will I get to see the courses I chose in the builder in the course	When first building your schedule, you can use Schedule Builder to visualize your schedule. If you make any changes in the future, use Course Search. These two are connected to

search tool? Or are they independent?	one another. You should enroll for your courses using Course Search when it is your enrollment start time.
Do different labs have different content or is it just a different time? Is it mandatory to attend?	Lab content will usually be the same, however, instructors may be different at different times. Multiple labs are offered to offer a smaller class size. - The first day of your class will be an introduction to how the course is designed and your instructor will let you know if the lab/tutorial is mandatory :)

Academic Schedule FAQs

When does school start in the fall?	You can view the start and end of classes dates on our academic calendar here . This is an awesome resource to learn how to navigate.
Are the spring and summer semesters 2 separate semesters? When do they start?	Yes, Spring and Summer semesters are separate. You can learn more in our Academic Calendar . Registration typically begin in January/February, but I strongly encourage you to connect with faculty advising to learn about what courses you can register for.

Fees FAQs

Are course fees included in the tuition? How much is it?	Yes, course fees are a part of your tuition. Check out " Understanding Your Fees " to learn about your tuition fees.
Do you have any scholarships available?	You can learn more about Undergraduate Awards here . Applications for High School Awards have past, but you can apply for Continuing Awards next year.
I got an award! How do I apply scholarship money from the U of C when paying for the courses?	Congrats on the award! Awards from the U of C should be applied to your Student Center automatically and will deduct the amount of outstanding fees. You can learn more about receiving your award payment here .
When do I need to pay for all my classes?	Course fees deadlines are available here . Payments that are received after the payment due date are subject to late interest. You can also learn how to pay your fees here.

Faculty FAQs

Can a student take Kinesiology as an option course for credits for science breadth requirement?	Question for your faculty advisors .
Can I book an appointment with a specific faculty to help with building my schedule? If so, where can I book it?	Here is the link for all faculty advising offices and their contact information.
How does the honours stream work? Do I need to register for it before I pick classes?	Love this - I did an honours as well :) I recommend connecting with your faculty advisors to learn more.
A course I want to take has both full seats and a full wait list is it still possible to get in? And I need it as a prerequisite for another class in the next semester?	It is recommended that you keep checking the course to see if anyone drops. Additionally, please speak with your faculty advisor to plan for your next steps.
I am planning on switching my degree/concentration in the future. Is this possible? Who do I speak to?	Love the thinking about major at this time - you can certainly have a conversation with your faculty advisors to learn about different majors and how you can best leverage your motivations and interests. Learn more about making a change of program here!
Do faculty advisors help build your schedule if needed?	Faculty advisors are there to help support you in building your own schedule, however, they will not build it for you. Students in Engineering can learn more about their common first year courses here .

Additional FAQs

If you attended the You at UCalgary event, we were told that we can enroll in course at an earlier date, how does that work?	If you attended the You at UCalgary event, you will have an early enrolment start time assigned. If you want to learn more about this, I strongly encourage you to connect with an Enrolment Services Advisors .
Where can I get my official enrollment letter? Bank needs it to release RESP savings.	You can learn more about RESPs and accessing the enrollment letter here.
Where do we find our proof of enrolment?	You can access your Confirmation of Registration in your Student Center . Check out this How-To Guide to learn how to access it here .
Is there general drop-in advising (not with a specific faculty advisor)?	Hmm.... typically no as your questions are specific and we have so many amazing specialized services to support you. I would recommend categorizing all your questions and

	then connecting with correct office regarding that. You can find all UCalgary services here.
On elevate, how do I book an advising appointment? It doesn't appear to have an option to do that.	You can learn how to book an advising appointment by visiting this website.
What year are co-op options available?	Great thinking ahead! You can learn more about the Co-op program here. Additionally, you will want to get in touch with your faculty advisor to learn how it will work for you!
If I were to get a 4 or 5 on an AP exam, how would gaining credit for that exam work, will that course be dropped if I can get credit for it?	First, we would recommend you get in touch with the Admissions team to ensure your credits are on file. Secondly, to see what credits would transfer please contact your faculty to discuss program progression and course selection.
When is first-year orientation?	We can't wait to welcome you back onto campus this fall! You can learn all about orientation here! Be sure to keep an eye out on those emails!
Where and how can I be registered into clubs?	You can find information about clubs here.
Why is the ability to enroll in courses staggered?	Our enrolment start times are designed to support the system we have for registration. Everyone registering at the same time will break the system. More information on how these times are assigned can be found here.
If I'm accepted into a second choice and still waiting on a decision for first choice should I register for classes?	Hmm....I recommend understanding your chances of acceptance with admissions first and then have conversation with your current faculty to seek advising related to registration.
If I need learning support where can I get access or talk to someone for extra academic support?	Ah love this! Student Success Center will be your best friend.... I love everyone there!!