

Here are some simple steps to help you successfully register in your courses using the Student Centre:

1. Log into the MyUofC portal:


### Log in

[Continue with your IT account](#)

For current students and staff.

[Continue with your eID](#)

For student applicants, alumni, and guests.

 UNIVERSITY OF CALGARY | **Start something.**

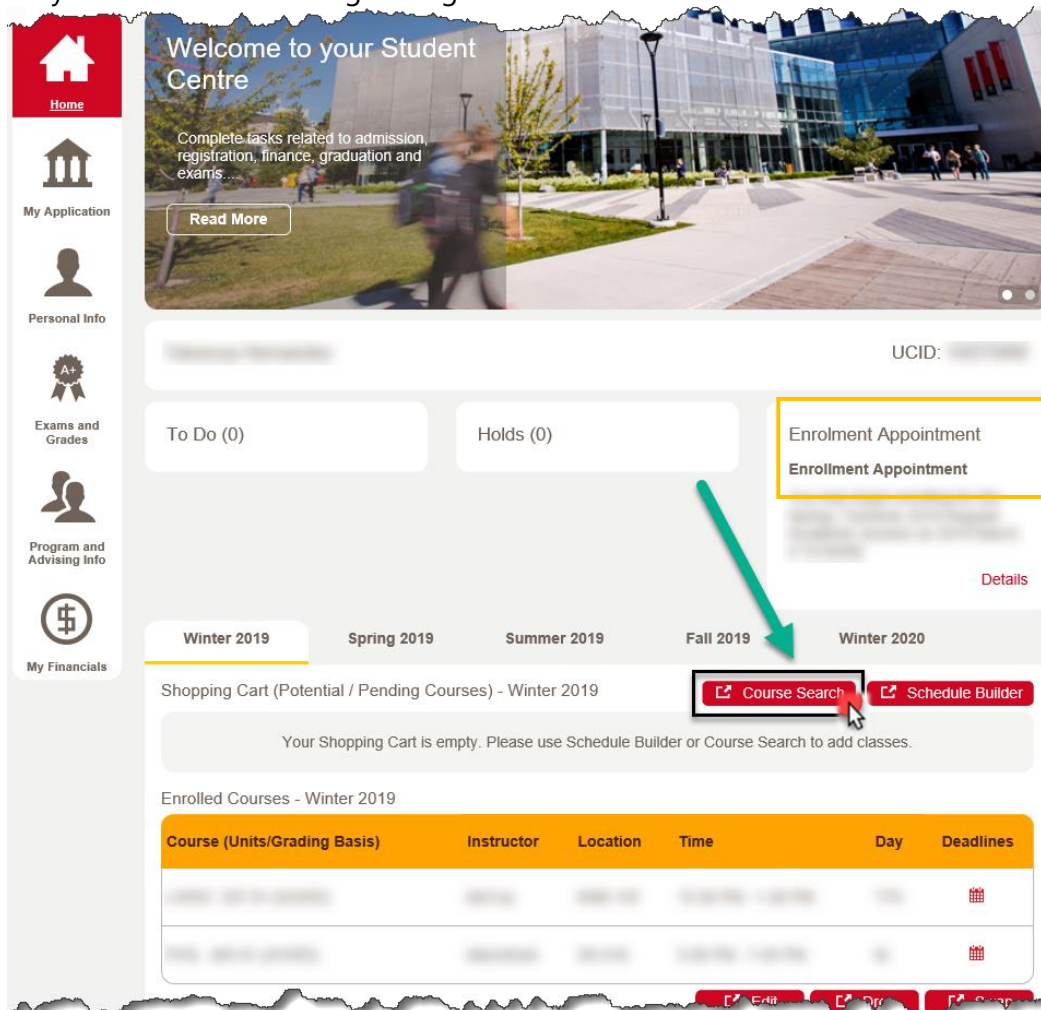
### Sign in

[Can't access your account?](#)

[Back](#) [Next](#)

[Register IT Account](#) | [Account FAQs](#) | [Contact UCalgary IT Support](#)

2. After logging into the MyUofC portal, on the **Home** page, scroll to the middle of the page and click on **Course Search**. Be sure to check your **Enrolment Appointment** date and time in order to ensure that you are able to start registering for courses.



UCID: [REDACTED]

To Do (0) Holds (0)

Enrolment Appointment  
Enrollment Appointment  
Details

Winter 2019 Spring 2019 Summer 2019 Fall 2019 Winter 2020

Shopping Cart (Potential / Pending Courses) - Winter 2019

Course Search Schedule Builder

Your Shopping Cart is empty. Please use Schedule Builder or Course Search to add classes.

Enrolled Courses - Winter 2019

Course (Units/Grading Basis)	Instructor	Location	Time	Day	Deadlines
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

- Select the term in which you wish to register for and the subject you want to search. After you have entered this information, click **Search**.

Search for Classes  
Enter Search Criteria

Search for Classes

Institution: University of Calgary

Term:

Select at least 2 search criteria. Select Search to view your search results.

Class Search

Subject:

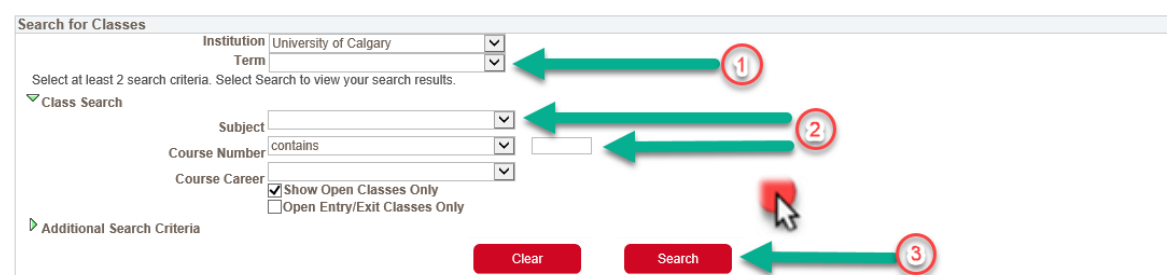
Course Number: contains

Course Career:

Show Open Classes Only  
 Open Entry/Exit Classes Only

Additional Search Criteria

Clear Search



- Select the class that you wish to enroll in by clicking **Select**.

Search Results

University of Calgary | Summer 2019

My Class Schedule: You are not registered for classes in this term.

Shopping Cart: [Show All](#)

The following classes match your search criteria Course Subject: **Mathematics**, Show Open Classes Only: Yes

Please click on the Class link for further registration information such as pre-requisites, class restriction details, language of instruction, and more.

Open Closed Wait List

★ Indicates that some or all seats may be reserved for specific student groups. Click on the Class link for further restriction details.

New Search Modify Search

5 class section(s) found

MATH 211 - Linear Methods I

Universal Student Ratings of Instruction

Class Section	Days & Times	Location	Room	Instructor	Section Group	Topic	Meeting Dates	Status	Class Restrictions
5003001-LEC Regular	MoWeFr 2:00PM - 3:50PM	Main UofC Campus	ST 143	Su Min Leem	1		2019/07/02 - 2019/08/13	Open	
									<a href="#">Select</a>
50041 B02-LAB Regular	TuTh 4:00PM - 4:50PM	Main UofC Campus	ES 054	Staff	1		2019/07/02 - 2019/08/13	Open	
									<a href="#">Select</a>

MATH 267 - University Calculus II

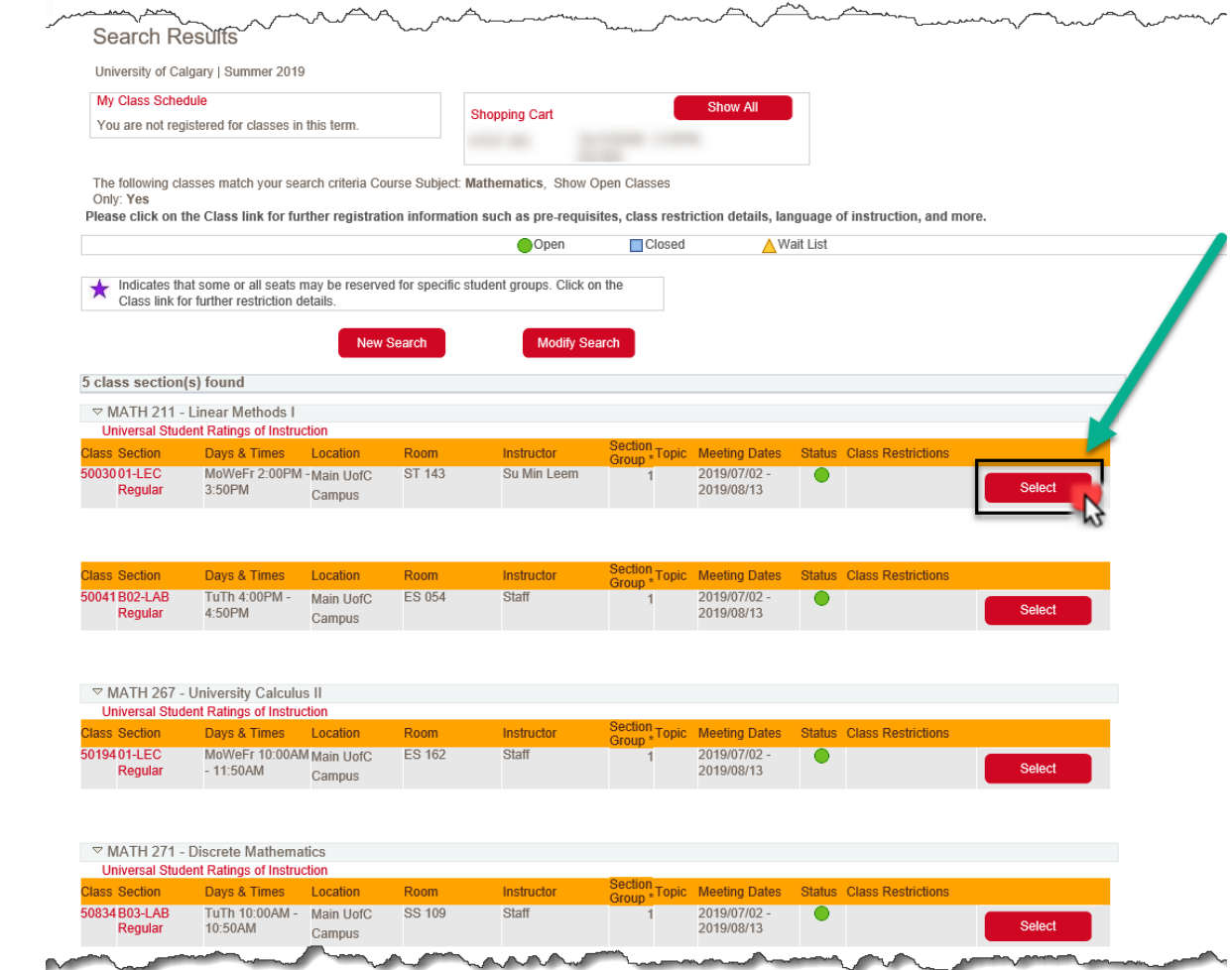
Universal Student Ratings of Instruction

Class Section	Days & Times	Location	Room	Instructor	Section Group	Topic	Meeting Dates	Status	Class Restrictions
50194 01-LEC Regular	MoWeFr 10:00AM - 11:50AM	Main UofC Campus	ES 162	Staff	1		2019/07/02 - 2019/08/13	Open	
									<a href="#">Select</a>

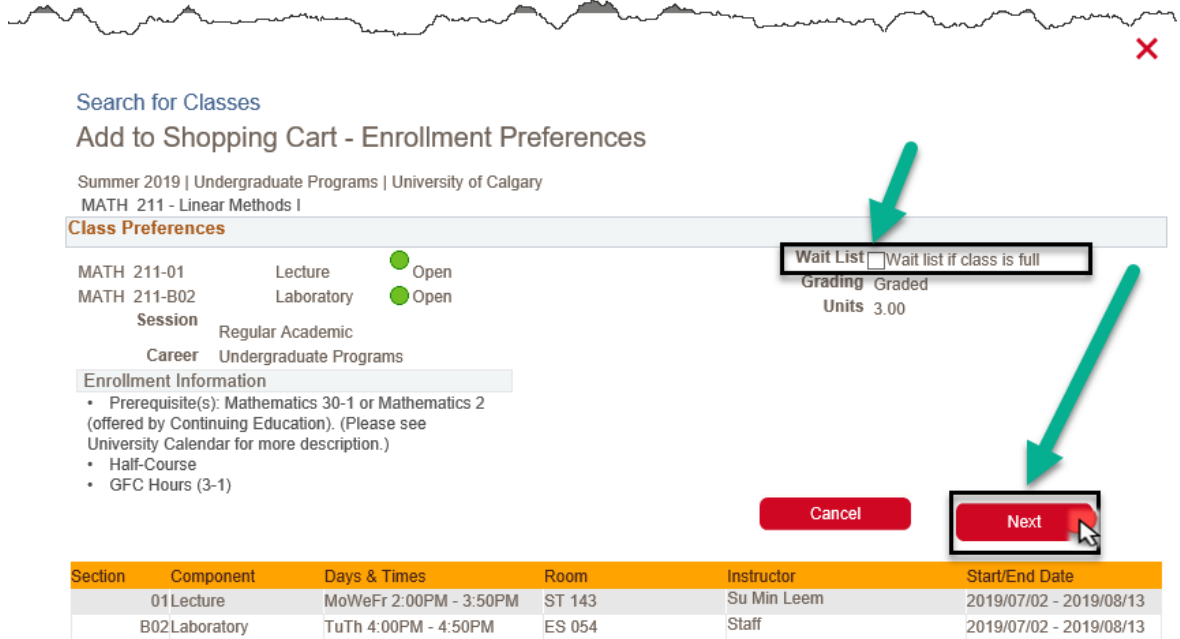
MATH 271 - Discrete Mathematics

Universal Student Ratings of Instruction

Class Section	Days & Times	Location	Room	Instructor	Section Group	Topic	Meeting Dates	Status	Class Restrictions
50834 B03-LAB Regular	TuTh 10:00AM - 10:50AM	Main UofC Campus	SS 109	Staff	1		2019/07/02 - 2019/08/13	Open	
									<a href="#">Select</a>



- Review your course selection, and click **Next**. Please be sure to check off **Waitlist if class is full**, if you know that the class is full and you wish to be added to the waitlist.



**Search for Classes**  
**Add to Shopping Cart - Enrollment Preferences**

Summer 2019 | Undergraduate Programs | University of Calgary  
 MATH 211 - Linear Methods I

**Class Preferences**

MATH 211-01      Lecture      ● Open  
 MATH 211-B02      Laboratory      ● Open

**Session**      Regular Academic  
**Career**      Undergraduate Programs

**Enrollment Information**

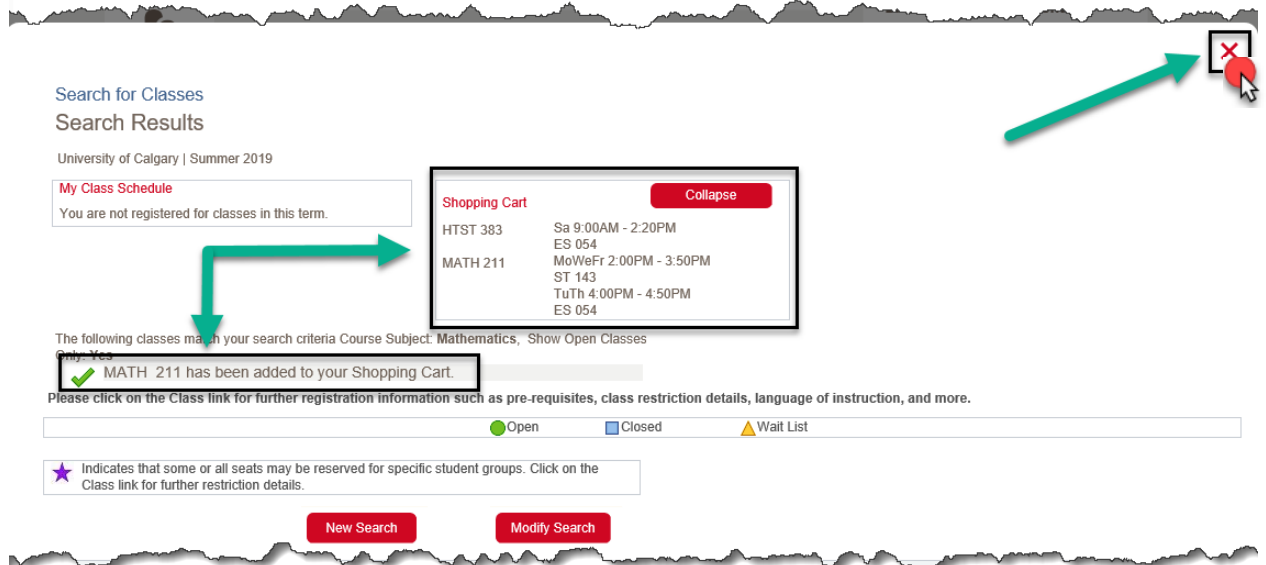
- Prerequisite(s): Mathematics 30-1 or Mathematics 2 (offered by Continuing Education). (Please see University Calendar for more description.)
- Half-Course
- GFC Hours (3-1)

Wait List  Wait list if class is full  
 Grading Graded  
 Units 3.00

Cancel      Next

Section	Component	Days & Times	Room	Instructor	Start/End Date
01Lecture		MoWeFr 2:00PM - 3:50PM	ST 143	Su Min Leem	2019/07/02 - 2019/08/13
B02Laboratory		TuTh 4:00PM - 4:50PM	ES 054	Staff	2019/07/02 - 2019/08/13

- You should now be able to see that the class(es) you chose were added to your shopping cart. At this point, you can either start a new search, or simply exit out of this screen by clicking on the X button. Please keep in mind that, at this stage, you have only added potential classes to your shopping cart, but you are not yet registered. Registration will happen in the next step.



**Search for Classes**  
**Search Results**

University of Calgary | Summer 2019

**My Class Schedule**  
 You are not registered for classes in this term.

**Shopping Cart**      Collapse

HTST 383      Sa 9:00AM - 2:20PM  
 ES 054

MATH 211      MoWeFr 2:00PM - 3:50PM  
 ST 143  
 TuTh 4:00PM - 4:50PM  
 ES 054

The following classes match your search criteria Course Subject: Mathematics, Show Open Classes

Only Yes  
 ✓ MATH 211 has been added to your Shopping Cart.

Please click on the Class link for further registration information such as pre-requisites, class restriction details, language of instruction, and more.

● Open      ■ Closed      ▲ Wait List

★ Indicates that some or all seats may be reserved for specific student groups. Click on the Class link for further restriction details.

New Search      Modify Search

7. You will now need to go back to the **Home** screen of your Student Centre (Refer to steps 1-2 of this procedure) and scroll to the middle of the page to see your Shopping Cart. Select the term in which you are enrolling and then click on the **Validate/Add/Submit/Edit** button.



**Plan ahead for course registration**

From March 25 to 29, you can begin registering for the fall 2019 and winter 2020 terms...

[Read More](#)

UCID

To Do (0)      Holds (0)      Enrolment Appointment  
Enrollment Appointment

Details

Winter 2019      Spring 2019      **Summer 2019**      Fall 2019      Winter 2020

Shopping Cart (Potential / Pending Courses) - Summer 2019

[Course Search](#)      [Schedule Builder](#)

Course (Units/Grading Basis)	Instructor	Location	Time	Day	Messages
HTST 383 (3/GRD)	TBA	ES 054	09:00 AM - 2:20 PM	Sa	
MATH 211 (3/GRD)	Leem	ST 143	2:00 PM - 3:50 PM	MWF	
↳ Lecture	Leem	ST 143	2:00 PM - 3:50 PM	MWF	
↳ Laboratory	TBA	ES 054	4:00 PM - 4:50 PM	TTh	

[Validate / Add / Submit / Edit](#)

8. Check off the boxes next to the courses that you wish to register for, and then click on the **Enroll** button.

9. Click on **Finish Enrolling**.

10. You can now see if you were successful in enrolling into the classes you selected, and in the event that you were not, you can review what is preventing your registration under the Message section. At this point, you can either add another class, or return to your Student Centre and review your schedule by clicking on **My Class Schedule**.



✖

**Shopping Cart** 1 2 3

### 3. View results

View the following status report for enrollment confirmations and errors  
Summer 2019 | Undergraduate Programs | University of Calgary

✔ Success: enrolled
 ✖ Error: unable to add class

Class	Message	Status
HTST 383	<b>Success:</b> This class has been added to your schedule.	✔
MATH 211	<b>Error:</b> Unable to add as you do not meet the pre-, co-, or anti-requisite requirement for this course. Please refer to this course's description for requisite information. Learn more about requisites at <a href="http://www.ucalgary.ca/registration/support/faqs/choosecourses">http://www.ucalgary.ca/registration/support/faqs/choosecourses</a> .  Prerequisite(s): Mathematics 30-1 or Mathematics 2 (offered by Continuing Education). (Please see University Calendar for more description.)	✖

➔ **My Class Schedule**
**Add Another Class**

**End procedure.**