Climate action grant

Application

November 2023

Office of Sustainability

Contents

[**Project Team Information** 3](#_Toc141794671)

[**Project Details** 4](#_Toc141794672)

[**Section 1: Impact & Engagement** 4](#_Toc141794673)

[**Section 2: Feasibility** 8](#_Toc141794674)

[**Section 3: Truth & Reconciliation, Equity, Diversity, Inclusion & Accessibility** 9](#_Toc141794675)

[**Section 4: Knowledge Sharing: Climate Narratives & Stories** 10](#_Toc141794676)

[**Signatories** 11](#_Toc141794677)

# **Project team information**

**University of Calgary faculty**

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name: | | Title: | |
| Department: | | | |
| Address: | | | Postal Code: |
| Email: | Phone Number: | | |

**Community organization**

Community organizations must be registered non-profit or non-governmental organizations and carry insurance. A community organization lacking this status can partner with a registered community organization. Please see the [Mobilizing Alberta Climate Action Grant Guidelines](https://live-ucalgary.ucalgary.ca/sites/default/files/teams/138/Mobilizing%20AB/2023-24%20Mobilizing%20Alberta%20Climate%20Action%20Grant%20Guidelines_V3.pdf)for more details on eligible community organizations and insurance requirements.

|  |  |  |  |
| --- | --- | --- | --- |
| Community Organization Name: | | | |
| Organization Type: | | | |
| General Corporation Liability Insurance Meets Requirements (Yes or No): | | | |
| Contact Name: | | Title: | |
| Address: | | | Postal Code: |
| Email: | Phone Number: | | |
| Website if applicable: | | | |

Please note it is not required to have the student partner(s) recruited in advance of submitting your application. You will describe the student experiential-learning opportunity/opportunities that your project provides later in this application and recruiting can occur at a later date.

**Project information**

|  |  |
| --- | --- |
| **Project Title:** |  |
| **Total Budget Request** (CAD) |  |
| **Anticipated Project Start Date** (must be after May 2024; please see climate action grant guidelines for more information): |  |
| **Project End Date** (must be within 12 months after the project start date): |  |

**Research projects**

This section to be completed by UCalgary faculty members. If required for your project, please indicate the applicable research certifications/research ethics approval you have received or plan to receive.

|  |  |
| --- | --- |
| **Research Certifications** | **Yes/No/Or please indicate when you will receive the certification** |
| **Human Ethics** |  |
| **Animal Use** |  |
| **Biosafety** |  |
| **Other** |  |
| **If a research certification is not required, please indicate why.** |  |

# **Project details**

## **Section 1: Impact & Engagement**

1. **Project overview**

Please select the top 2-3 topic areas of climate awareness and action that your project focuses on**:**

Nature-Based Solutions

Climate Education & Training

Renewable Energy & Energy Efficiency

Sustainable Food Systems

Circular Economy

Health & Well-being

Water Management

Resilient Infrastructure

Sustainable Transportation

Zero Waste & Ethical Consumption

Climate Justice & Social Equity

Information Technology

Indigenous Environmental Justice

Climate Resiliency

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Executive summary**

In 500 words, please provide a summary of the project proposal to present a snapshot of your project. Share important information relating to the problem, the proposed solution and the uniqueness of the proposal. Please include why your team wants to take on this project; why the problem you will address is important; how your approach will address the problem; and the goals you want to achieve by the end of the project.

*(500 words maximum)*

1. **Project location and communities engaged**

Your project must engage and benefit at least one community in Southern Alberta (AB). Please indicate which community or communities in Southern AB your project will engage.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Key audiences**

The following key audiences have been identified as priority groups in climate awareness and action in Southern AB. Projects that are led by, work with, or engage one or more of the following key audiences will be prioritized for funding. Please select the relevant audiences for your project (select all that are relevant):

Indigenous Communities

Youth (K-12)

Youth (18 -29)

Audiences that are interested in, and concerned about, climate change and who need support and resources to take climate action

None of the audiences listed above

If your key audience(s) is/are not listed above, please indicate the additional key audience(s) below.

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

1. **Engagement**

Please include an estimate of the number of people who will *directly and actively* contribute to, engage with and/or benefit from your project (including project faculty members, community organization, post-secondary students, staff, volunteers, and members, supporters and participants). When calculating the total number of people your project will engage, please include:

* Those making direct contributions to project activities and outcomes;
* Those supporting the implementation of communications, outreach, celebration and events; and
* Those participating in project activities and events.

Please do not include the number of people who indirectly engage with your project. For example, do not include the number of people who subscribe to your organization’s or faculty department’s newsletters or the number of people who may read your research report.

|  |  |
| --- | --- |
| **Groups/Stakeholders Engaged in Project** | **# of People Who Will Engage in Project** |
| Community organization staff, volunteers and members |  |
| Faculty members |  |
| Post-secondary students |  |
| Participants in project activities and events |  |
| Additional project supporters |  |
| **Total estimate of the number of people who will be engaged in this project:** |  |

**Project supporters**

Outside of faculty member(s), community organization and post-secondary students, are there other individuals or organizations who will play a key role in you project? If so, please list the individuals/organization and their role.

|  |  |
| --- | --- |
| **Supporter** | **Role** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

1. **Experiential Learning**

Post-secondary students are a critical component of Climate Action Grant projects. Projects must provide experiential-earning (EL) opportunities for post-secondary students. EL is defined as hands-on learning experiences where students learn by doing and process their learnings through critical reflection. For more information on EL and the different types of EL, please see the [grant application guidelines](https://live-ucalgary.ucalgary.ca/sites/default/files/teams/138/Mobilizing%20AB/2023-24%20Mobilizing%20Alberta%20Climate%20Action%20Grant%20Guidelines_V3.pdf)/add link and the [EL Plan for UCalgary:](https://www.ucalgary.ca/provost/sites/default/files/EL%20Plan%202020-25.pdf)

Successful project applicants will provide an EL opportunity/EL opportunities for post-secondary students that connects to their project outcomes and will support the students’ knowledge and skill development. Please note projects providing EL experience(s) that engage multiple post-secondary students will be prioritized in the assessment of grant applications. Please see [grant application assessment rubric](https://live-ucalgary.ucalgary.ca/sites/default/files/teams/138/Mobilizing%20AB/Rubric%20CAG%20.xlsx) for more details on how this will be assessed. In 500 words or less, provide the following information:

* role(s) for the post-secondary student(s) in the project;
* high-level overview of the hands-on experience(s) students will engage in, skills and knowledge they will develop, opportunities for reflection, and how they will be supported by project team;
* high-level overview of how the EL opportunity/opportunities will contribute to project goals and outcomes;
* identify how the EL opportunity/opportunities will be assessed on an ongoing basis; and
* total number of post-secondary students that will participate.

*(500 words maximum)*

1. **New project or expands existing work**

Climate Action Grants support new projects or projects that build upon existing work by incorporating new ideas, approaches, frameworks, methods, and/or plans to improve, expand or scale up the project.

Please indicate if your project is new or if it is an ongoing project:

New project

Ongoing project

## **Section 2: Feasibility**

1. **Project work plan, budget and additional contributions**

Please download the [***Work Plan, Budget & Additional Contributions Excel template***](https://live-ucalgary.ucalgary.ca/sites/default/files/teams/138/Mobilizing%20AB/Feasibility%20-%20CAG%20Application%20.xlsx)for your project. You must complete each of the three sheets:

* Excel sheet tab 1: Work Plan
* Excel sheet tab 2: Budget. Please note that 80% of project costs for this round of funding must be allocated to the community organization.
* Excel sheet tab 3: Additional Contributions/Resources

Remember to include this completed template when you submit your application.

## **Section 3: Truth and Reconciliation, equity, diversity, inclusion, and accessibility**

1. Describe how your project is committed to increasing equitable and inclusive engagement in climate awareness and action. Some key questions to address include:

* *How does your project support equity, diversity, inclusion and accessibility in its approach, processes and outcomes?*
  + - *Does your project create a shared space for reciprocal sharing of knowledge, resources and capacity-building opportunities?*
    - *Does your project create mutual benefits and outcomes for community partners, faculty, student(s) and key audiences?*
  + *If project activities are in partnership with, or engage with, Indigenous communities and participants, how are these activities being co-developed and how is your project honouring* [*Truth and Reconciliation and the 94 Calls to Action*](https://www.reconciliationeducation.ca/en-ca/) *and/or the* [*University of Calgary’s Indigenous Strategy, ii’ taa’poh’to’p*](https://www.ucalgary.ca/indigenous/about-ii-taapohtop)*?*
    - *How does the project plan to promote community leadership, direction and self-determination?*
    - *How will relationships with community/participants/partners be honoured within each stage of the project and beyond?*
    - *How will contributions from participants, community partners, Elders, Traditional Knowledge Keepers and/or partners be recognized?*
    - *If your project is focused on research, how will you engage the* [*Indigenous Research Services Team*](https://research.ucalgary.ca/engage-research/irst) *and their resources?*

*(Up to 700 words maximum)*

## **Section 4: Storytelling and knowledge-sharing**

1. Sharing climate action stories helps to create positive connections with audiences, broaden conversations, increase knowledge on climate change and inspire climate action. Please indicate how your project team plans to incorporate storytelling methods.

*(150 words maximum)*

Does your team agree to allow the University of Calgary to share these storytelling initiatives to broaden their reach? Please respond yes or no: \_\_\_\_\_\_\_\_\_\_\_\_\_

1. Storytelling methods your project team will use include:

Social media

Videos

Campaign

Blog posts

Feature(s) in your e-newsletter

Hosting an event or meeting to commemorate and educate others about your project

Podcast participation

Art

Presentations: conferences, networking events or classroom presentations

Reports

Research articles

Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3.) Please indicate how many storytelling initiatives you will implement during your project:

0

1-2

2-4

5 or more

## **Signatories**

*By signing this document, I hereby confirm that the above information is correct and complete to the best of my knowledge and ability, and that I am the dutiful signatory body for my respective institution or organization.*

**University of Calgary Faculty:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Community Organization Partner Designated Signatory:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_