All students are asked by the Students’ Union to make a tax deductible donation to the Student Peer Assistance Bursary program. In each term, you are automatically charged a fee: $10.00 for each the fall and winter terms, and $7.00 for each the spring and summer terms. Your donation provides bursaries to other students with proven financial need. Donation opt out opens 1 month before the term start.

The Health and Dental Plan is a service managed by the Student’s Union and is included in your general fees. Students with proof of alternative coverage can access the opt-out through the Student Services Centre.

The following will guide you on how to opt-out of these fees.

**NOTE:** In both cases, you must opt-out before the term fee deadline.

1. Log into MyUofC portal
2. After logging into the MyUofC portal, you can opt-out through the My Financials page.

3. To opt-out of the Health & Dental Plan, click on the Health & Dental Opt-Out under Account Activity.

4. You will be redirected to the My Student Plan website. On this website, you can opt-out, enroll or add family members to your plan.
5. To opt-out of the Donation, click on the **Student Donation Opt-Out** under **Account Activity**

**End of Procedure.**

**Related Guides:** Fees & Financials – Understanding Your Fees