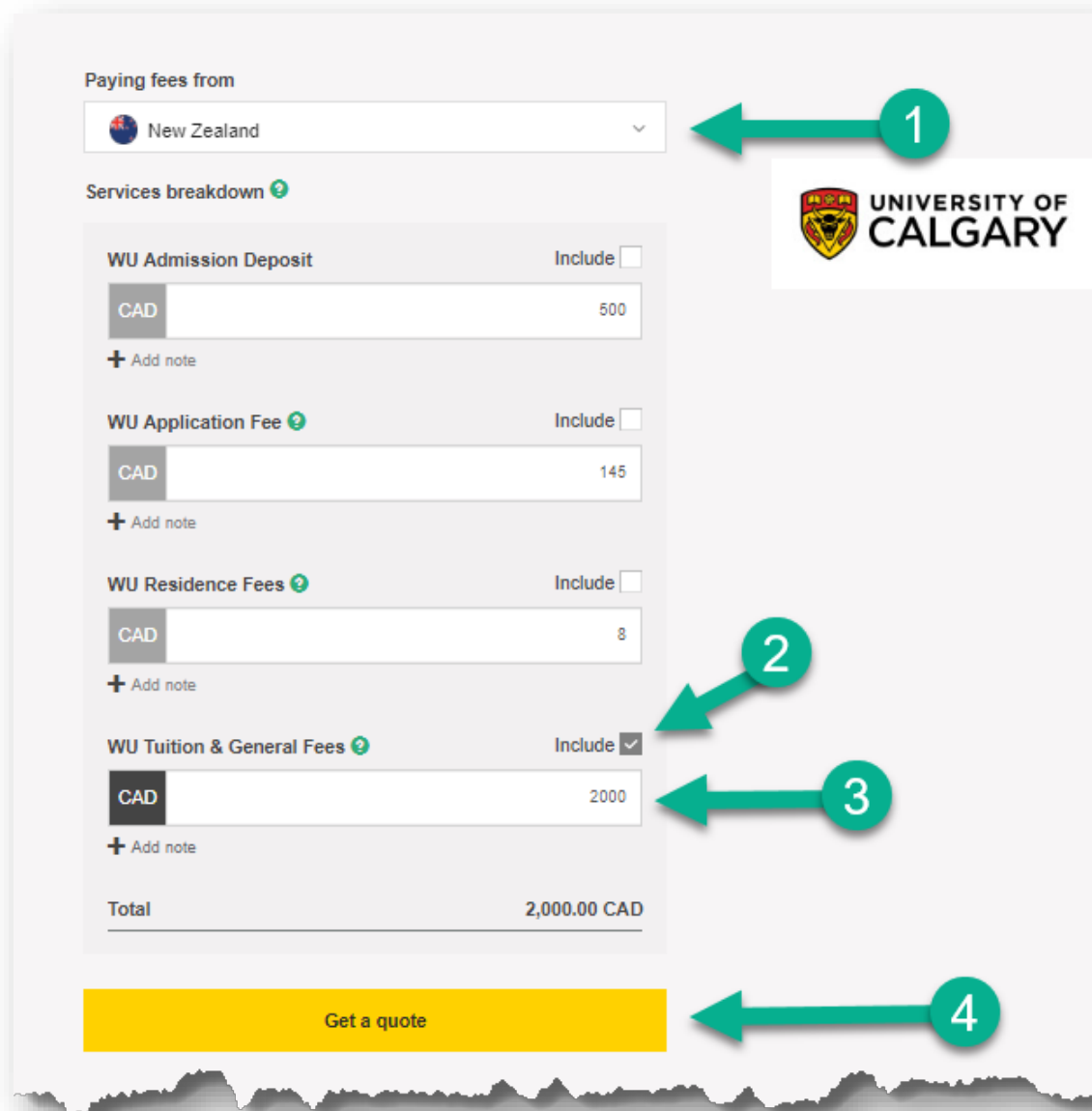


The following will guide you through how to pay your tuition and residence fees using WU GlobalPay for Students.

1. Navigate to <https://student.globalpay.wu.com/geo-buyer/uofcalgary#!/>
2. Select the country you are paying fees from. Select the fees you wish to pay, and enter the amounts you wish to pay. Please note, you can pay for both Residence and Tuition and General Fees in one payment; select both payment types at **Step 2** below and enter the amounts you wish to pay. Finally, select **Get a Quote**.



The screenshot shows the 'Paying fees from' section with a dropdown menu set to 'New Zealand'. Below this is the 'Services breakdown' section, which lists four fee categories: 'WU Admission Deposit' (CAD 500), 'WU Application Fee' (CAD 145), 'WU Residence Fees' (CAD 8), and 'WU Tuition & General Fees' (CAD 2000). Each category has an 'Include' checkbox and an 'Add note' button. The 'WU Tuition & General Fees' checkbox is checked. A 'Total' row shows '2,000.00 CAD'. At the bottom is a yellow 'Get a quote' button. Four green callouts with arrows point to: 1. The 'Paying fees from' dropdown, 2. The 'WU Residence Fees' input field, 3. The 'WU Tuition & General Fees' input field, and 4. The 'Get a quote' button.

Service	Amount	Include
WU Admission Deposit	CAD 500	<input type="checkbox"/>
WU Application Fee	CAD 145	<input type="checkbox"/>
WU Residence Fees	CAD 8	<input type="checkbox"/>
WU Tuition & General Fees	CAD 2000	<input checked="" type="checkbox"/>
Total	2,000.00 CAD	

Get a quote

Fees & Financials

Pay your Fees with WU GlobalPay for Students



3. Select the **Method of Payment**. The payment options vary from country to country. If paying by credit card, proceed to **Step 8**.

1. Choose a way to pay

	<ul style="list-style-type: none">⌚ Takes 2-3 business days upon payment✓ Pay online from your bank account using internet banking💡 Maximum payment limits may apply. Please check with your bank.	2,336.15 NZD 2,000.00 CAD Select
	<ul style="list-style-type: none">⌚ Takes 3-4 days on average upon payment✓ Make your payment from any bank✓ Includes 0 NZD bank fee💡 Quote valid for 72 hours+ How it works	2,342.00 NZD 2,000.00 CAD Select
	<ul style="list-style-type: none">⌚ Takes 3-5 business days upon payment✓ Pay with debit or credit card💡 Your card will be charged in the selected payment currency	2,412.26 NZD 2,000.00 CAD Select



- Complete the **Student Details** page and select **Next**.

2. Student's Details

This is to identify the correct student details

UCID *

First Name *

Family Name *

Email Address *


Phone Number

Street Address *


City *

State/Province

Zip/Postal Code

 Next you will be asked for the payer's details

Next



- Select who is making the payment, the **Student** or **Someone Else**. Include the payer's details as appropriate.

We require this information to process your payment

Who will be making this payment?

Student

Someone else


Payer's personal details

Payer name *

Payer's email address *

This is to send confirmation of this payment

Payer's



Fees & Financials

Pay your Fees with WU GlobalPay for Students



6. Include the name of your local bank, agree to the Terms and Conditions, and select **Proceed to Payment**.

Payer's Bank Details

Bank Name *
The Vault - Michel Delving

Bank Country *
New Zealand

Language *
English

I agree to the [Terms of Use](#) and have reviewed the [Online Privacy Statement](#)

Proceed to payment

7. Select **Print Instructions**. The Payer will must take these instructions to their bank, where they will be able to facilitate a bank to bank transfer. **Please note:** payment is not sent to your UCalgary account until the payer completes this step through their local bank.

Please print payment instructions and contact your bank or financial institution (online, phone or in-person).

Please initiate your payment as soon as possible.

Print Instructions

Ensure funds are received by (11:29 am 22/06/2020) so we can credit funds to your institution on time and in full.

To ensure that your institution receives your funds, the Reference Number ECAUC51102779183 must be included in your payment.

Note: Payments made to our bank account can only be received by bank transfer. Cheque or cash deposits will not be accepted and will be returned to the sender. Funds received after the (72) hour cut off may be subject to a new rate. Custom House Financial (UK) Limited conducts business under the trading name Western Union Business Solutions. This bank account is used to receive payments on behalf of your institution.

Return to University of Calgary




Payment Details

UNIVERSITY OF CALGARY

Your reference	ECAUC51102779183
University of Calgary will receive	2,000.00 CAD
You are paying	2,342.00 NZD

8. If paying by credit card, select one of the available options. Payments made by credit card can be completed online, though a small service fee may be charged.

1. Choose a way to pay

 POLi Internet Banking	<ul style="list-style-type: none">Takes 2-3 business days upon paymentPay online from your bank account using internet bankingMaximum payment limits may apply. Please check with your bank.	2,336.15 NZD 2,000.00 CAD	Select
 Bank Transfer	<ul style="list-style-type: none">Takes 3-4 days on average upon paymentMake your payment from any bankIncludes 0 NZD bank feeQuote valid for 72 hours How it works	2,342.00 NZD 2,000.00 CAD	Select
 MasterCard VISA	<ul style="list-style-type: none">Takes 3-5 business days upon paymentPay with debit or credit cardYour card will be charged in the selected payment currency	2,412.26 NZD 2,000.00 CAD	Select

9. Complete the **Student Details** page and select **Next**.

2. Student's Details

This is to identify the correct student details

UCID *

First Name *

Family Name *

Email Address *


Phone Number

Street Address *

City *

State/Province

Zip/Postal Code

 Next you will be asked for the payer's details

Next

Fees & Financials

Pay your Fees with WU GlobalPay for Students



- 10. Select who is making the payment and include the payer's details as appropriate. Agree to the Terms and Conditions and select **Proceed to Payment**.

We require this information to process your payment

Who will be making this payment?

Student	<input type="radio"/>
Someone else	<input checked="" type="radio"/>

What is your relationship to the student?

Family	<input checked="" type="radio"/>
Agent	<input type="radio"/>
Organization	<input type="radio"/>
Sponsor	<input type="radio"/>

Payer's personal details

Cardholder Name *

Payer's email address *

City

State

Zip / Postal Code

Country *

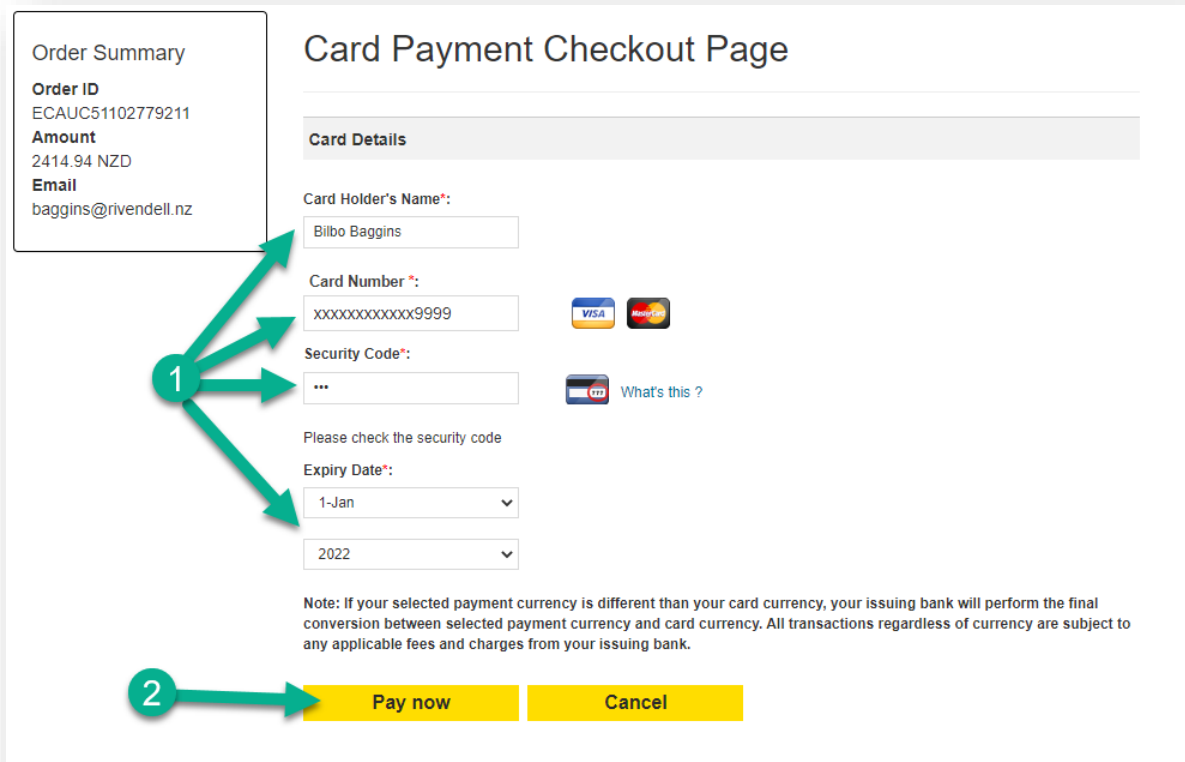
New Zealand

I agree to the [Terms of Use](#) and have reviewed the [Online Privacy Statement](#)

💡 You will now be redirected to complete your payment.

Proceed to payment

11. Input the credit card details and select **Pay Now**. A confirmation of the transaction will be sent to the payer's email address.



The screenshot shows the 'Card Payment Checkout Page' with an 'Order Summary' box on the left. The 'Order Summary' contains: Order ID: ECAUC51102779211, Amount: 2414.94 NZD, and Email: baggins@rivendell.nz. The main form area is titled 'Card Payment Checkout Page' and includes a 'Card Details' section. A green circle with the number '1' has four arrows pointing to the input fields for 'Card Holder's Name*' (Bilbo Baggins), 'Card Number *:' (xxxxxxxxxxxx9999), 'Security Code*:' (***), and 'Expiry Date*:' (1-Jan / 2022). To the right of the card number field are logos for VISA, Mastercard, and American Express. Below the security code field is a 'Please check the security code' message and a 'What's this?' link. At the bottom, a green circle with the number '2' has an arrow pointing to the 'Pay now' button, which is yellow and located next to a 'Cancel' button.

Order Summary

Order ID
ECAUC51102779211

Amount
2414.94 NZD

Email
baggins@rivendell.nz

Card Payment Checkout Page

Card Details

Card Holder's Name*:
Bilbo Baggins

Card Number *:
xxxxxxxxxxxx9999

Security Code*:

Please check the security code

Expiry Date*:
1-Jan
2022

Note: If your selected payment currency is different than your card currency, your issuing bank will perform the final conversion between selected payment currency and card currency. All transactions regardless of currency are subject to any applicable fees and charges from your issuing bank.

1

2

Pay now Cancel

End of Procedure

Related Guides: Fees & Financials – Pay your Fees with WU GlobalPay
Fees & Financials – Understanding your Fees